

**Board of Trustees of Sandusky Township
Sandusky County, Ohio**

Minutes of Regular Meeting of April 16, 2024

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Paul Lotycz, Gilbert Overmyer and Kyle Amor

Fiscal officer Alexis Brickner and Attorney Jim Barney were also present.

The minutes from the April 2, 2024 meeting were reviewed. A motion was made to accept the minutes with no additions or corrections by Paul. Kyle seconded the motion. There was no further discussion and the motion passed.

Chip presented a Resolution to adopt Permanent Appropriations, based on the budgetary filings with the Sandusky County Auditors Office, for the 2024 Fiscal Year. Paul made a motion to adopt the Resolution. Kyle seconded the motion. There was no further discussion and a roll call vote was taken:

Kyle Amor: Yes

Paul Lotycz: Yes

Gilbert Overmyer: Yes

The revenues and expenditures were reported by Alexis as follows:

	April 2- April 15	YTD
Revenue	\$14,826.82	\$469,438.96
Expenditures	\$26,865.26	\$219,966.55

Paul made a motion to accept and pay the bills. Kyle seconded the motion. There was no further discussion and the motion passed.

Dean Schneider of the Fire Department attended the meeting and gave the following update:

- Tanner Esker and Mike Darr were the winners of the gun/meat raffle. The fundraiser was successful and the members of the department would like to do another raffle in the future.
- Proceeds from the raffle will be used to outfit the new truck. Members are currently working with Ace Hardware and Construction Equipment to obtain quotes for tools.
- Fire Truck (that is being replaced) is having thermostat issues and possibly has a wheel bearing going out.
- Tarp on Truck #2 is being removed tomorrow and taken to Tri-County Tarp to be repaired
- Training being held at Madison Motors next week to train on new rescue tools
- New member application received
- Chicken BBQ will be May 5th. Drive-thru only, meals are \$12.

Kyle inquired about any activity during the Solar Eclipse. Dean advised that there were no issues in our Township.

Brent Saionz of the roads department attended the meeting and gave the following update:

- The new tractor and mower will not be ready until the end of August or beginning of September

Chip inquired about the mowing and equipment rates for township equipment. Brent presented the mowing/equipment rates from 2023. Rates were discussed for the 2024 season.

Paul made a motion to update the equipment rates for 2024, revising the 2023 list, specifically items number 11, 12, and 13 to charge for just the equipment use and not include the operator. Kyle seconded the motion. There was no further discussion and the motion passed.

- Fairway subdivision has flooding again. Contacted Adkins to have the tile jetted. They will be out as soon as they can.
- Water is not draining from field off of Sullivan/Hayes. Will go out to dip the corner and relieve the issue.

Chip inquired about the need for salt for the 2024-2025 season. Brent advised that we have plenty and do not need to order additional. Chip also advised that ODOT is putting up Ohio Bicycle Route signs, they may be in the area.

Kyle shared the following update:

- Attempted to contact Smith Painting but has not received a call back at this time.

Paul shared the following updates:

- Received estimates from RSS regarding the door locks. The quotes are as follows:
 - Quote from RSS for 3 door locks including card reader and intercom for \$6241.17
 - Quote from RSS for 3 Smart Wi-Fi door locks with keypad and fingerprint for \$955
 - Quote from NorthCoast Security for 3 door locks with Kantech Keypad reader for \$10,334.99
 - Quote from NorthCoast Security for 3 door locks with Zwave locks with keypad for \$3403.64Trustees are interested in moving forward with the Smart wi-fi option. Alexis inquired about the wifi requirements due to the strength of the wifi in the building. Paul will contact the sales representative from RSS and have in come in to discuss the product with the board.
- Received a call from Chad Bender, President of the Zoning Board, informing him that rear structure on the property at 545 Crestwood is compliant with all zoning regulations and does not contain a bathroom so there are no issues with sewer.
- Inquired about the SLFRF reporting requirements. Alexis advised that she has began the reporting process but has a few questions to get answered but will complete it before April 30.
- Inquired about the Sewer Board files from Attorney Barney. Attorney Barney believes they are the property of the Sewer Board but needs further clarification because the Public Records Request that was sent to the Sewer Board Secretary was not properly answered. The board made the decision to remove the Sewer Board filing cabinets from the records room.
- Inquired about the number of members that are part of the Sewer Board and each member needing a term from Attorney Barney. Attorney Barney advised again that the Public Records request was not properly answered so he is unsure of what the by-laws state in that regard. Paul would like to better understand what is in the by-laws as we look to the future and the possibilities of creating a joint water and sewer district with Ballville Township and then potentially moving forward to a county wide township sewer and water district. This would help the townships attract more businesses.

Chip shared the following updates:

- Received an email for insurance renewal with OTARMA

Paul moved to accept the terms of the OTARMA insurance and pay the premium. Chip seconded the motion. There was no further discussion and the motion passed.

- The grass at 1920 Melody Drive is in excess of 8 inches tall. A high grass letter has been prepared. Alexis will mail that to the owner.

Alexis shared the following updates:

- Presented a renewal from Sedgwick for Bureau of Workers Comp Insurance.

Kyle moved that we accept the terms of the renewal and pay the premium. Paul seconded the motion. There was no further discussion and the motion passed.

- Received a timesheet from the Fire Department Inspector for time spent on inspections. Previously, inspectors were given mileage for time spent. However, they are now using a township vehicle to go out

those inspections. Dean advised that the inspectors are required to test to become an inspector and have yearly CE requirements.

Paul made a motion to pay Fire Department Inspectors \$20/hour. Kyle seconded the motion. There was no further discussion and the motion passed.

- Received a letter from the Department of Commerce regarding retail liquor permit holders in our township. If the board has an issue with anyone holding a permit in our township, we must submit a complaint before May 2. The board does not have any issues at this point.

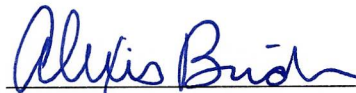
Paul made a motion to accept all liquor license permits that are currently held. Chip seconded the motion. There was no further discussion and the motion passed.

Next meeting will be to Tuesday May 7th at 6 pm.

With no further business before the board, Paul made a motion to adjourn. Kyle seconded the motion. Motion passed and the meeting adjourned at 7:27 pm.



Paul Lotycz, Trustee



Alexis Brickner, Fiscal Officer



Kyle Amor, Trustee



Gilbert Overmyer, Chairman