

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of June 2, 2020

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Mr. Mike Willis made motion to accept the minutes. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Paul Lotycz made motion to accept and pay the bills. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	5-20-2020 through 6-2-2020	Year to Date
Revenue	18,017.87	546,736.99
Expenditures	89,685.26	405,348.19

Trustees reviewed Management Reports.

Mr. Don Bixler provided the following report for May 2020:

- Received 38 phone calls
- Mailed 17 applications
- Approved 4 applications
- Denied 3 applications
- Mailed 1 violation notice (Tim Light shed on Kingsgate)
- Mailed 1 conditional use application
- Mailed 2 variance applications
- Received 1 variance application
- Called John Willey two times
- Attended Zoning Board of Appeals meeting

Mr. Bixler explained Kevin Fisher's conditional use application was denied. Mr. Fisher owns property at 654 Summit Street and rents it to the owner of Triple J Towing. The ZBOA denied the conditional use permit for parking any work related vehicles on the property. They are allowed to operate the business from the residence. After two weeks, the trucks are still being parked on the property. Mr. Bixler will discuss with the ZBOA next week.

Mrs. Roxanne Myers would like to put a deck on the back of her cottage. Ms. Norma Pence own the property. Mr. Bixler determined this would require a conditional use permit. Mrs. Myers does not agree that it does. Mr. Paul Lotycz forwarded the information to Mr. Jim Barney. Mr. Lotycz will be meeting with Regional Planning Direct John Willey on June 8, 2020, to discuss the situation and learn what the township needs to do to update the Zoning Resolution.

Mr. Bixler noted that Mrs. Myers would be attending the Zoning Board meeting on June 9, 2020.

Mr. Dean Schneider provided the following report:

- May 2020 fire calls - 5
- May 2020 squad calls - 9
- Received a fire call for a gas odor in the area of St. Rt. 53. Fremont Fire was dispatched to Hagerty Drive. Sandusky Township was dispatched to the Port Clinton Road area. All were unable to find the origin on the gas odor.

- Provided the fire department budget request and reviewed/discussed items on the list.
- The chicken barbecue has not been rescheduled yet.
- Will allow Vanguard to resume holding training classes at the fire department.

Trustees discussed allowing training at meetings at the township hall.

Mr. Mike Willis made motion to allow the Fire Department to allow training and meetings for fire department functions only. The meeting hall on the township hall is still closed for groups/clubs to use. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - yes.

Mr. Gilbert Overmyer feels the new fire department electronic sign is difficult to read and needs to be larger. Mr. Overmyer suggested trading it in on a bigger sign. Mr. Schneider will talk with Chris Teague on options for enlarging the sign.

Mr. Joe Garrett attended meeting. The AEP portion of the electric aggregation is expiring soon. Volunteer Energy came in as low bidder. Mr. Garrett explained the bids and options.

Mr. Mike Willis made motion to accept the 24-month bid from Volunteer Energy for the AEP portion of the electric aggregation. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - yes.

Mr. Brent Saionz provided the following report:

- Started roadside mowing
- While mowing, plastic would around a pulley. Tried to repair but the pulley is tied up. Will have Streakers repair.
- Jetted the tile near the Rathfelder property. Cleaned out tree roots and replaced 27 feet of clay pipe with plastic.

Mr. Gilbert Overmyer talked with Cemetery Sexton Jim Ellis about seeding the cemetery. Mr. Ellis was unaware he was to do that.

Ms. Jackie Heberling, 641 Cedar Street, has requested "Kids at Play" signs be installed on Cedar Street. Apparently, the water tower is a Pokémon Sighting area and kids are hanging out there. There has a lot more traffic on the road. Mr. Mike Willis will call the Sheriff's office to request they patrol the area more.

Mr. Lotycz received a complaint of high grass at 2148 Napoleon Road. Property is listed on the County auditor's website as owned by Kara Burel. Ms. Cyndi Zienta found a bank has purchased it through foreclosure and has sent a high grass letter to them.

Trustees received a complaint from the Pickerel's on West State Street regarding property at 2801 West State Street. The property has been vacant for years. There is a problem with overgrown grass and weeds. They are now having a major problem with woodchucks living in the house. They are coming to their property, attacked the dog and are spreading ticks throughout the yard.

Mr. Overmyer believes the land bank is working on foreclosing on the property. Mr. Overmyer will contact Land Bank Coordinator Chris Grover.

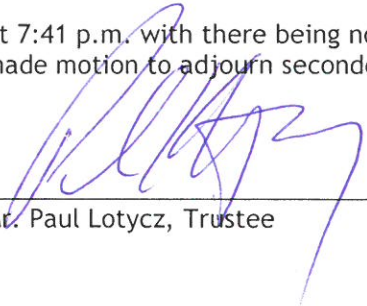
Mr. Paul Lotycz discussed planting grass on the township park property. After much discussion, Mr. Lotycz will rent a tiller from Streakers to till the property and prepare it for seeding.

The Ohio Bureau of Workers' Compensation provided non-medical-grade face coverings to the township. Ms. Zienta distributed to all employees.

The Ohio Auditor of State has determined that an IPA firm will be engaged to perform the audit of Sandusky Township for the fiscal periods January 1, 2019 through December 31, 2024. Ms. Zienta provided information to the Board of Trustees.

Sandusky County Township Association Secretary Lori Kepus provided information to the Board on the CARES Act Funding Policy and restart checklist. Ms. Zienta provided a copy to each Trustee. Trustees will review and discuss at the next meeting.

At 7:41 p.m. with there being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Lotycz.

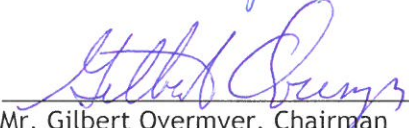


Mr. Paul Lotycz, Trustee



Ms. Cynthia Zienta, Fiscal Officer

Mr. Mike Willis, Trustee



Mr. Gilbert Overmyer, Chairman