

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP  
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of May 19, 2020

The Trustees of Sandusky Township met in regular session through tele meeting at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Mr. Mike Willis made motion to accept the minutes. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Mike Willis made motion to accept and pay the bills. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	5-6-2020 through 5-19-2020	Year to Date
Revenue	16,851.39	528,719.20
Expenditures	8,978.88	315,662.93

Mr. Jim Darr, OSS Solid Waste District Recycling Specialist, called in to meeting. OSSWD cancelled all spring recycling events. The District would like to hold a series of small television and electronic collections to offset the volumes. They would like to use the township parking lot east of and adjacent to the playground on July 8<sup>th</sup> and August 12<sup>th</sup> from 11:00 a.m. to 7:00 p.m. Preregistration would be required and limit the capacity of five cars every 15 minutes.

Mr. Paul Lotycz made motion to allow OSS Solid Waste District to hold two recycling collections at the township hall. Mr. Paul Lotycz made motion to allow OSS Solid Waste District to use the township parking lot for two recycling events. Mr. Mike Willis seconded motion. Vote as follows: Mr. Willis - yes, Mr. Lotycz - yes, Mr. Overmyer - yes.

Mr. Dean Schneider provided the following report:

- April 2020 squad runs - 28 with 4 no transport
- April 2020 fire runs - 4
- Vanguard would like to use the fire department apparatus for training
- Will prepare his budget request and provide to the fiscal officer
- The radios have all been digitized

Trustees and Mr. Schneider discussed the various temporary railroad closings in the township. Dispatch does not know what crossings are closed. Mr. Schneider will contact EMA to obtain additional information on the closings.

Mr. Brent Saionz obtained an estimate to repair the guardrail on Old Oak Harbor Road due to an accident. Repair to the guardrail from the accident is \$9,360.00. Additional work to the Old Oak Harbor Road guardrail is \$318.75.

Mr. Saionz also obtained an estimate to repair the guardrail on Fangboner Road for \$1937.50.

Mr. Lotycz is not certain the guardrail on Fangboner is the responsibility of the township.

Mr. Saionz provided insurance information to Ms. Zienta.

Mr. Mike Willis made motion to hire Cuyahoga Fence to do repairs to the Old Oak Harbor Road guardrail and if the township is responsible for the Fangboner Road guardrail, approve that repair.

Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - yes.

Mr. Saionz provided the following report:

- Streacker's has taken delivery of the Kubota tractor. They are waiting on the bucket. The Township may take delivery of it next week.
- Provided his 2021 Budget requests

Mr. Mike Willis received a question from Mr. Tom Klein, 265 St. Thomas Drive. He would like a list of the properties in his neighborhood and what community (i.e. township, city) they are located. Ms. Zienta explained Mr. Klein could go on to the County Auditor's website and obtain that information. Properties located in Sandusky Township begin with 13.

Mr. Willis received a complaint of high grass at 940 Everett Road. Mr. Willis talked with Land Bank Coordinator Chris Grover and the Land Bank is not pursuing that property at this time.

Trustees discussed the next regular meeting and decided to hold the next meeting in person at the township hall.

The Zoning Board will hold their next meeting in June 2020. The Zoning Board of Appeals will hold a meeting on 5-27-2020.

Mr. Lotycz asked Ms. Zienta to send a high grass letter to Mr. Joseph Havens, 2512 Port Clinton Road and Mr. Paul Lopez, 224 St. Thomas Drive.

Mr. Lotycz will talk with Ms. Linda Amor, Poggemeyer, on seeding the park area. Mr. Willis mentioned the township should work on correcting the swale on the property.

Mr. Lotycz would like the township employees to be able to text and send pictures with their township cell phones. Ms. Zienta explained the reason it was blocked. If the phones are used for personal use - the usage will have to be divided each month and the employee will have to pay for any personal use. That would be a lot of work to do each month. She also noted most employees do not use their township cell phones.

Mr. Lotycz suggested cancelling the cell phones and then provide a stipend to the employees. Ms. Zienta will check with the State Auditor's office if the township can provide a stipend if the cell phones are cancelled. Mr. Willis suggested that if the township cannot provide a stipend, Trustees could give the employees a raise.

Mr. Lotycz received a call from Ms. Roxanne Myers. She and her husband own a cottage at 3556 CR 256 and would like to build a small porch on the back of the cottage. Zoning inspector Don Bixler informed her she would need to apply for a variance. Mr. Lotycz does not feel she needs a variance as it is one big property there owned by Mrs. Pence. Mr. Lotycz will discuss with Mr. Jim Barney.

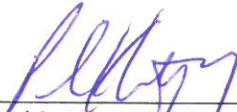
Ms. Zienta reminded the Board the 2021 Budget Hearing will be July 7, 2020.

Ms. Zienta provided the following information on reduction of receipts due to the Covid-19 pandemic for the month of April 2020.


- Bed tax - \$8,000
- Gas Tax - \$1,000
- Local Government - \$700
- Interest - \$2,000

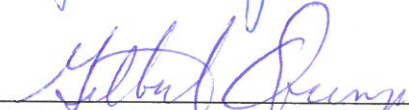
All figures are approximate.

At 6:57 p.m. with there being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Lotycz.

  
\_\_\_\_\_  
Mr. Paul Lotycz, Trustee

  
\_\_\_\_\_  
Mr. Mike Willis, Trustee

  
\_\_\_\_\_  
Ms. Cynthia Zienta, Fiscal Officer

  
\_\_\_\_\_  
Mr. Gilbert Overmyer, Chairman