

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of March 16, 2021

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Gilbert Overmyer

Mr. Paul Lotycz made motion to accept the minutes. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - absent, Mr. Lotycz - yes.

Mr. Gilbert Overmyer made motion to accept and pay the bills. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - absent, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	3-3-2021 through 3-16-2021	Year to Date
Revenue	11,188.40	62,019.44
Expenditures	38,679.42	248,925.82

The Credit Card Account Transaction Detail was reviewed.

Zoning Board President Chad Bender attended meeting to the discuss support for the Zoning Inspector. At the last Zoning Board meeting, it was discussed about the lack of support the Zoning Inspector receives from the Township Trustees. The next Zoning Inspector needs support with violations and the lack of resolution. Currently, several letters have been sent to violators and it seems to go nowhere. Zoning Inspector Don Bixler explained that he has a few cases that are frustrating because he does not receive a response or compliance.

Mr. Gilbert Overmyer agreed that the new zoning inspector should not have to deal with them and the trustees should handle them. Trustees will have Attorney Jim Barney send letters to all.

Mr. Bixler reviewed the following cases with the Trustees:

- Michael Mitten, 1500 Laurel Street, has done everything he can do. Asked him to come to a meeting and he has not shown up. Mr. Mitten has put an addition on the rear of his property that is in the township right-of-way. This needs to be removed. The building is also located in the alley behind the property. Mr. Bixler suggested the alley be turned over to the property owners. He asked Trustees to view the property, which Mr. Lotycz and Mr. Overmyer did. He has talked about this issue a few times at the Trustee meeting but haven't seen where the Trustees have done anything about it.
Mr. Overmyer stated the trustees did not discuss it after they viewed the area and now that he is back from Florida, he will work on it. Will have Mr. Jim Barney send a letter to Mr. Mitten.
- John Kinkaid, 209 CR 175, has a new accessory structure without a permit, erected a chicken coop with no permit, installed fences and placed a shipping container in the back yard. Mailed Mr. Kinkaid a Violation Notice and he has not responded. While my wife and I were riding bikes one night, Mr. Kinkaid asked him when the court date was. Mr. Bixler asked him what he meant and Mr. Kinkaid stated he will not respond to the violation notice and will see him in court. He wants the township to take him to court.
- Greg Urban, 1914 Riverbend Parkway, has a duck and a goose running around the neighborhood. Sent a violation notice stating poultry is not allowed on lots less than 5 acres. Daughter Morgan Urban informed him the duck and goose are emotional support animals and she has a note from her doctor. Mr. Bixler received a legal opinion from Assistant Prosecuting

Attorney Laura Alkire. If the animals are certified emotional support animals than she will need to apply for a conditional use permit and provide documentation. Mr. Bixler has recently learned she has fenced the animals in. She will need a permit for the fence. Mr. Bixler has invited her to and she has not shown up.

Road Superintendent Brent Saionz provided the following report:

- Began replacing catch basins on Werth Road and CR 245
- Crossover pipes were jetted out
- Will begin preparing for Cemetery maintenance
- The new tractor delivery is expected in June and the mower will need to be mounted
- The brush pile is in need of mulching. Mr. Overmyer will contact Universal to get a price

Mr. Paul Lotycz asked Mr. Saionz to get the hole dug for the tree they are purchasing and planting. Mr. Lotycz has the spot staked out. The tree is located at Sullivan's.

Mr. Lotycz informed the Board the city of Fremont will be removing all the trees they planted last year in the boulevard on Rawson Avenue. The trees will become too big for that area. Mr. Saionz believes they are soft maple trees. Mr. Lotycz will check with the city about giving the trees to the township for the park.

Mr. Saionz found chunks of asphalt and stone in the brush pile. Upon reviewing the video of the area, he determined the person that dumped it was Jon Horn. Mr. Saionz informed Mr. Lotycz and also pulled out the debris from the brush pile. Mr. Lotycz left a message with Mr. Horn and has not received a call back from him.

Mr. Paul Lotycz asked Mr. Saionz the status of the Fairgrounds catch basin project. Mr. Saionz can begin after the Werth Road project is done. Mr. Saionz noted one catch basin in that project is by the Mitten property and Mr. Mitten has asked about it several times. Mr. Jim Barney suggested maybe putting that catch basin project on the back burner until the road right-of-way and alley issues are resolved since the Mittens are not budging on a resolution to it. Mr. Saionz stated he has other projects he can do. Trustees agree to hold off installing the catch basin at this time.

Ms. Cyndi Zienta provided information from the County Auditor on the property tax on the recently purchased property and the current property.

Mr. Gilbert Overmyer requested a copy of the 2020 Lease Agreement with Mr. Wagner for farm ground rental. Ms. Zienta provided a copy of the 2019 Lease Agreement - Trustees did not have a Lease Agreement for 2020. Mr. Overmyer will review the terms of the agreement.

The Sandusky County Engineer is preparing the annual Pavement Marking Contract for 2021. Trustees will look at the roads for needed pavement marking

ODOT will begin accepting resolutions and forms for the Winter Salt Contract (018-22) Participation on March 12, 2021. Mr. Paul Lotycz moved to adopt the following Resolution: To Participate in the Ohio Department of Transportation's annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and to agree to purchase 100 tons of salt. Mr. Gilbert Overmyer seconded Resolution. Vote as follows: Mr. Overmyer - yes, Mr. Lotycz - yes, Mr. Willis - absent.

Mr. Saionz asked about the cell phone plan. Mr. Lotycz recommends giving Mr. Saionz a \$1 raise to cover the costs of him buying his own cell phone and cell plan.

Mr. Saionz would like the township to keep the township work number. Verizon charges \$20/month to transfer any calls to that number to his personal cell phone. That way he is not carrying two cell

phones and a pager but just one cell phone. He has already lost two of the fire department pagers and they cost approximately \$700 to replace.

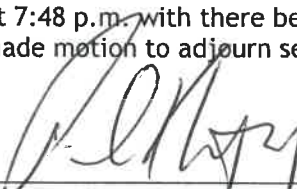
Mr. Saionz is upset with Ms. Zienta because she called Mr. Lucas Preston-Colvin to discuss his township cell phone. He feels she went behind his back and should have gone to him first. She also talked to Mr. Chris Michael about his phone.

Mr. Saionz is also upset that she told him to go buy a phone when it is up to the Trustees to make that decision at a meeting.

Other discussion - instead of a raise, to give a stipend like what is given for shoes and uniforms.

With a raise, Mr. Saionz would have to pay income tax. Trustees are not sure what they can do and will talk with Ms. Zienta at the next meeting on what can be done.

At 7:48 p.m. with there being no further Business to come before the Board of Trustees, Mr. Lotycz made motion to adjourn seconded by Mr. Overmyer.



Mr. Paul Lotycz, Chairman



Ms. Cynthia Zienta, Fiscal Officer



Mr. Mike Willis, Trustee

Mr. Gilbert Overmyer, Trustee