

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of May 3, 2022

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Fiscal Officer was present.

Mr. Mike Willis made motion to accept the minutes. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Paul Lotycz made motion to accept and pay the bills. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	4-20-2022 through 5-3-2022	Year to Date
Revenue	73,795.76	509,669.59
Expenditures	21,003.52	333,468.90

Trustees reviewed Management Reports.

Sandusky County Auditor Jerri Miller attended meeting to discuss the upcoming ½ mill road renewal levy. Mrs. Miller explained the Budget Commission is the protector of the taxpayers. If a levy is increasing, it is the Budget Commission's responsibility to make sure the entity is not seeking excess funds.

If an entity does not need it, they give it back to the taxpayers. Ms. Miller is the administrator of the Budget Commission.

She took the township's 5-year road plan that was submitted and her concern is they township receives approximately \$300,000 a year to the road fund. The submitted projects are not using up the \$300,000.

The township receives \$642,000 in property tax every year and is divided as follows;

- General Fund - \$222,000
- Road & Bridge Fund - \$301,000
- Fire Fund - \$119,000

They have noticed the township has million-dollar carry-over in the Road & Bridge Fund.

The township needs to decide if they want to put the ½ mill levy on the ballot. Then the Budget Commission looks at request and if it is needed.

The Commission needs to know by October. They meet the first Monday of each month. The dates are on her website.

Ms. Miller also mentioned that if the township does not need the levy one year, they can not collect one year and then do the next. Or reduce the millage or not even collect it. Woodville Township has done this in the past.

Mr. Mike Willis stated he did not include any road milling in the estimates. They can also add more roads to repave and they are purchasing a truck.

The current expense levy was discussed. It was put on for EMS. The EMS is gone and are transitioning into a first responder truck. This levy goes in to the General Fund.

Trustees asked if they can spend any of the money in the other funds on a fire truck. Ms. Miller explained you can only spend it on the intended purpose of the fund. What the voters voted on. Ms. Miller also noted the Gasoline Tax Fund is at \$870,000 and the Motor Vehicle Tax is at \$200,000. These funds are also restricted. Ms. Zienta stated they have to be spent on the roads.

Ms. Alexis Schneider attended meeting to observe.

Mr. Dean Schneider reported they had 4 runs for April 2022. Three were EMS assist and one was a structure fire at Tom & Linette Kirsch's property. The garage was engulfed and mutual aid was called.

Mr. Schneider discussed the new truck. Sutphen Representative Andy Herb will be meeting with the truck committee on May 10, 2022 to go over things. Trucks are not getting cheaper. The city of Fremont signed a contract with Spartan and they are increasing the pricing even though a contract was signed. Everyone is saying prices will not come down. There are four other departments with trucks similar to what they are looking for. They will visit the departments to look at the trucks. The committee will continue looking and spec' with what they need and not what they want.

Mr. Schneider received a text message that the pickup truck will be in production on May 16, 2022. He was advised to start looking for a cap and a slide out bed with a shelf.

The fire department had their chicken barbecue last Sunday. They didn't expect the big hike in chicken this year. Last year they were \$1.70/pound. This year they were \$2.53/pound. They cooked 660 chickens and had 100-120 left over.

Mr. Paul Lotycz asked about the status of the lettering on the building. Mr. Schneider doesn't have a time frame. 419 Signs received fifty percent down payment. Mr. Lotycz will contact them.

Mr. Brian Woods discussed the Land Bank. They have come up with another \$150,000 to tear down buildings. They only have until the 15th. He will need everything by the 10th. If a nuisance is declared before the 10th, they will still go through. After much discussion, Trustees provided Mr. Woods with several addresses to look at.

Mr. Paul Lotycz has been appointed to serve on the Sandusky County Land Bank Board replacing Mr. John Havens.

Mr. Brent Saionz has obtained estimates to drain and clean the abandoned underground fuel tank that was found on the property the Township recently purchased on CR 59.

- Enviro Service charges \$145.00/hour, 70 cents per gallon for fuel extraction and \$125.00 to wash out the tank
- Midwest Environmental charges \$150.00/hour, \$3.00 per gallon for fuel extraction

Midwest Environmental estimates there is approximately 200 gallons of fuel/liquid in the tank and does not believe it is leaking.

Mr. Mike Willis stated after the tank is drained, the township can remove it and take to the scrap yard. Mr. Paul Lotycz will talk with Mr. Brian Woods to see if any Brownfield money is available.

Mr. Saionz had a question on Mr. Chad Bender's cell phone reimbursement. His monthly bill is \$62.08 and he only receives \$15.00/month from the township. Ms. Zienta explained \$32.08 of the \$62.08 is the cost of the actual cell phone. His monthly line charge is \$30.00 and he receives fifty percent of that.

Mr. Gilbert Overmyer received two quotes for a fabric building.

- 83 Construction - \$43,890.00 installed with additional \$800.00 for end wall door
- Pembina Valley Canvas - \$8,800.00 not installed with additional \$1,080.00 for door end

Mr. Overmyer will look at other places in Ohio for a quote.

Mr. Willis was in touch with Mr. Mike Mitten regarding the encroachment. Mr. Mitten will be working on removing the items this weekend. He is interested with having the Trustee's vacate the alley. Mr. Willis told him the Trustees are waiting to see what they do with the clean-up. Mr. Mitten may attend the next meeting.

Mr. Willis contacted Mr. Bob Berkey of DGL to discuss the cemetery and obtain a general price to lay out the property and place the driveway. Mr. Willis hopes to have more information at the next meeting.

Trustees discussed the headstone sizes and the cemetery rules. Cemetery Sexton Jim Ellis is okay with allowing bigger sizes. Trustees will discuss further with Mr. Dave Frederick.

Cemetery fees were discussed. Fees were last adjusted in 2009. Mr. Paul Lotycz will obtain fees from surrounding cemeteries and discuss at a later meeting.

Mr. Lotycz provided copies of Merger of the Unincorporated areas of the Township to a Municipality to the other trustees. This could stall what the city wants to do with the Young property. The City of Fremont has a purchase agreement with Mr. Young. The City is no longer interested in a JEDD with the township.

Mr. Lotycz stated the only way to stop it is to get 10% of the townships voters that voted in the last governor's gubernatorial election and 10% of the city voters that voted in the last governor's gubernatorial election to file a petition. This will stall if for 1 ½ years. Mr. Willis doesn't like what is happening but has seen what administrations have gone through and did not prevail.

Trustees discussed the amount paid to Albers & Albers for working on the JEDD agreement. The township spent a total of \$15,100.00 to Albers & Albers for attorney fees. The City of Fremont came to the township about creating a JEDD and the township has negotiated in good faith. Trustees feel the City of Fremont should reimburse the township 100% of the attorney fees. Trustees will construct a letter to be sent to the city.

Mr. Joe Garrett, Trebel, attended meeting to have their Resolution approved.

Mr. Mike Willis made motion to accept the energy agreement. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.

Ms. Cyndi Zienta requested a copy of the agreement. Mr. Garrett will email a copy of the agreement to Ms. Zienta.

At the last meeting, Mr. Willis had questions about the approval of the OTARMA documents. That it was done at two separate meetings.

Ms. Zienta explained at the 4-5-2022 meeting, Trustees approved the OTARMA Coverage and Intergovernmental Contract Updates and Endorsements.

At the 4-19-2022 meeting, the OTARMA Anniversary Insurance Acknowledgment was reviewed and approved.

These were two separate items.

Ms. Zienta filed the necessary Documents for the ARPA Funds.

Ludwig Propane is adding an additional \$11.99 charge per delivery for a Safety & Compliance fee charge.

Participation in the County Engineer Annual Paint Striping Contract for 2022 is due by June 3, 2022.

Ms. Zienta reminded the Board the 2023 Budget Hearing will be in July 2022 and to please forward budget requests to her by the end of May 2022.

It was mentioned that Mr. Lotycz and Mr. Willis are not receiving emails from the Ohio Township Association. Ms. Zienta instructed them to contact OTA to update their contact information. Ms. Zienta then showed the Board where to find information on the OTA website.

Ms. Zienta submitted the ODOT Salt Participation Contract.

At 7:58 p.m. with there being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Overmyer.



Mr. Paul Lotycz, Trustee



Ms. Cynthia Zienta, Fiscal Officer



Mr. Mike Willis, Trustee



Mr. Gilbert Overmyer, Chairman