

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of January 4, 2022

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Mike Willis

Mr. Gilbert Overmyer

Trustees held reorganization.

Ms. Cyndi Zienta, acting Chairman, requested nominations for President.

Mr. Mike Willis nominated Mr. Gilbert Overmyer for President. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Gilbert Overmyer nominated Mr. Paul Lotycz for vice-president. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Mike Willis moved to adopt the following Resolution: To hold the regular Township meetings on the 1st and 3rd Tuesday of every month at 6:00 p.m. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Mike Willis made motion to pay \$50.00 per meeting for the Zoning Appeals Board members with the Secretary receiving \$75.00 per meeting. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Mike Willis motion to pay \$50.00 per meeting for the Zoning Board members with the Secretary receiving \$75.00 per meeting. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Mike Willis made motion that the following re-appointments and rates be established for the following employees, for the year 2022:

- Dean Schneider, Fire Chief - \$750.00/month
- Tom Willis, Assistant Fire Chief - \$450.00/month
- Brian Woods, Zoning Inspector - \$600.00/month

Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Lotycz - absent, Mr. Willis - yes, Mr. Overmyer - yes.

Mr. Mike Willis made motion that the following re-appointments and rates be established for the following employees for the year 2022:

- Brent Saionz, Road Superintendent - \$26.00/hour
- Chad Bender, Assistant Road Superintendent - \$25.00/hour
- Larry Rathfelder, Part-Time Road Crew (Snow Removal) - \$15.00/hour
- Jim Ellis, Cemetery Sexton - \$12.62/hour
- Part-time labor at \$12.36 per hour.

Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Gilbert Overmyer made motion to appoint Mr. Paul Lotycz and Ms. Zienta to the Records Management Committee. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Mike Willis made motion to appoint Mr. Gilbert Overmyer and Ms. Cyndi Zienta to the audit committee. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Mike Willis made motion to allow the Fiscal Officer to make Temporary Appropriations for 2022. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Trustees moved into regular session.

Mr. Mike Willis made motion to accept the minutes. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Mike Willis made motion to accept and pay the bills. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Ms. Zienta reported the following Revenue and Expenditures:

	1-1-2022 through 1-4-2022	Year to Date
Revenue	0.00	0.00
Expenditures	16,196.57	16,196.57

In attendance to the meeting were Mrs. Barb Bristley, Mr. Brad Bristley and Mr. Jon Horn.

Mrs. Bristley, as a citizen of Sandusky Township, wants to understand what her Trustees feelings are about residential coding - if they are for or against it.

Mike Willis stated he is not for it wholeheartedly. He believes there are some parts that could be good but on the whole - No.

Mr. Gilbert Overmyer agrees with Mr. Willis. He believes there are some things that could be under a code.

Mrs. Bristley asked what those things are.

Mr. Mike Willis stated some of this stems from - and maybe Dean Schneider can add to it because he is the township Fire Chief. When our firemen are going into these houses that someone has done their own work on and they are bad electricians doing stuff like two-foot centers and they get a fire in the basement. The fireman walks through the floor. That is where that concern comes from. But on the whole, he has a buddy that lives in Columbus and that stuff costs them through the roof and that is the part he is against.

Mrs. Bristley contacted the State Fire Marshal and have the statistics for 2019 and 2020 for fire calls in Sandusky County.

There were 1400 calls in 2019. Only 68 were homes and mobile homes. This represents 6% of the calls. In 2020, there were 1200 calls with only 50 of them were homes and mobile homes. This represents 4% of the calls. Predominately, 50% of the calls were EMS.

She does not believe we have a rash of home fires and of those fires, none were gutted homes or exploding water heaters. She does not think this is a rash of safety issues as far as fire is concerned.

Mr. Willis doesn't think there is a rash of them here pushing codes. Percentages are nice, numbers are nice but if it was your son or your brother or your husband that walked into that fire and stepped into that floor and he was the only one in the State that year, you would be upset. I would be upset. My wife would be out of a husband. That is where that side of it is coming from.

Mrs. Bristley understands that as well but doesn't think they make rules or laws on one-off incidences.

Mrs. Bristley is not sure if Trustees have read the Commissioners Sandusky County 2020 5-year plan that two of the current Commissioners have signed off on. The 2020 plan talks about primarily impacting the unincorporated portions of the county which are the townships.

There are some incorporated areas like Clyde that does not want to participate in any of the building codes through Sandusky County Building Codes. They are going to go through the state. They do not want residential. Even though Commissioners - one commissioner for sure - is trying to get them to opt in. There are other incorporated areas that do not want it either.

It is her understanding the townships and other unincorporated areas do not have a say in the matter. If the commissioners go forward it will be pushed on the township whether you want it or not.

Mrs. Bristley is asking the Board of Trustees to write a strongly written letter to the Commissioners that Trustees understand that at the end of the day, we have no say in residential coding but we have residents that are not happy about it and do not want it.

Mr. Gilbert Overmyer believes the Commissioners were bombarded at the county fair with people voicing their opinion about the code.

Mrs. Bristley said her next step is to go door-to-door in the township to let people know and tell them to see the Commissioners or the Trustees and tell them we don't want it in our township.

Mr. Willis stated he has made it known to the Commissioners on more than one occasion that he is not for it.

Mr. Overmyer stated one Commissioner, Scott Miller, stops at the meetings quite frequently and talks about the code and says it is pretty much dropped.

Mrs. Bristly stated that he says that and then the advisory committee, which Chief Schneider is on, talked about it quite a bit at the last advisory meeting. So, it is not dropped. It is just pushed to hide if from the taxpayers is what she feels. Ultimately, who is going to pay for it is the people that own homes and already paying enough in property tax.

Mr. Jon Horn is a 42-year contractor and the way he sees it is residential building codes is not going to stop the shoddy work. It is not going to stop the backyard carpenter - it is not going to stop the side job johnny. It is going to cost honest contractors and honest customers time and money. The talk about opening a wall and finding a ball of wire nuts taped together and that is not a contractor, that is joe blow doing that long after the house has been built. Residential inspection is not going to stop a homeowner from getting into his wall and adding outlets if he wants to. This is his concern. They are talking about safety and that sort of thing. Bottom line, it is a money grab. They broke the Sunshine Law by starting the commercial/industrial coding by opening up that in Sandusky County and they are trying to cover themselves with that. It is failing miserably for them and they think if they add the residential, it is going to pay for what they already spent with getting the building remodeled.

The Safebuild Company makes 95% of the permit fees.

Mr. Horn was advised by a Commissioner that if he takes his permits and prints to the State in Columbus he would be issued at least a 33% refund because Sandusky County is charging too much. He has had enough headache already with it. His building is up and he is not going to do that. He said 9 times out of 10 people that went back to the state for permit fees got at least 33% of their money back.

Mr. Horn stated that along with coding and permits you have to police that. It is just not "this is Jon Horn, he does good work and sign him off". Because this guy they hired at Safebuild, the commercial inspector, there were several things on his job that were totally unsatisfactory. He made me go back and lay out for setbacks at my project. At the job site, his guy was on the bulldozer and pull the stakes. So, he left his work and went back to his project and laid out the stakes. The inspector came out with a green slip, wrote okay and handed it to me. He never pulled a tape measure. How does he know if it is 75 or 50 feet from the road? You can tell 6 or 8 feet but not 70 from 50.

Mrs. Bristley said he has made comments that he wants to get to know the contractors because that way he knows them and their work. Mr. Horn said that is a good ole boy system.

Mr. Horn does work all over the tri-county area and the other counties are inspected. He doesn't do any more work in Ottawa County than Sandusky County. He has passed every inspection he has had and feels it is just a money grab.

After Attica Lumber finished the framing of Mr. Horn's building he called for a structural permit. He found out the builder took his blue prints back to Attica. The guy from Attica ran them back to Fremont and hung them on a 6x6 nail in the building. The Inspector comes out, looks around and hands him a green slip. He never pulled the prints off the nail. I wasn't going to say to him "don't you want to look at my prints?". Then when he was ready to pour concrete, the Inspector said he couldn't inspect until Monday because he was going out of town. Mr. Horn had the mason ready to pour on Friday and they couldn't pour. That put Mr. Horn two weeks behind on his schedule. On Monday morning, the mason called Mr. Horn and said he couldn't meet the Inspector at the site and Mr. Horn would have to. Mr. Horn called the Inspector at 8:00 a.m. when the office opened up. The Inspector told Mr. Horn that he passed the inspection and the green tag in in the door. Mr. Horn told him the building is locked. The Inspector said he seen everything that he needed to see. Mr. Horn was held up two weeks for a drive-by inspection. Mr. Horn expressed all of his concerns to the Commissioners. Mr. Willis asked if he already expressed these concerns to the Commissioners. Mr. Horn stated he did and they took notes. He then received an email back from the Commissioners with an excuse for every one of the concerns. Mr. Horn's complaint is if the county is paying for this guy to inspect then make him do his job and hold him accountable.

Mr. Willis agreed that he (inspector) should be doing something.

Mr. Horn feels that if he was going to do a drive-by, why couldn't he have done it on Thursday night on his way home because he was off on Friday.

Mr. Horn stated Safebuild gets 95% of the permit fees, the State of Ohio gets 3% of the permit fees. That gives the County 2% of the permit fees. They remodel a building for this. He heard from one Commissioner that they are trying to implement the residential to pay for this failing commercial coding they have setup.

Mr. Willis stated the last time Commissioner Scott Miller was at a meeting, he made it sound like the residential was a dead horse. Mr. Horn stated he wants everybody to believe that. Mr. Horn said that when their group started following him round to the different meetings, they have gotten the feeling they are not wanted at the meetings.

Mrs. Bristley stated at one meeting there were 60 people in attendance along with Commissioners Zimmerman and Schwochow. When it was asked for hands on who is against residential coding, every person in attendance raised their hand.

When Mrs. Bristley and her husband attended a Commissioner's meeting, Mr. Bob Bordner was also in attendance. Commissioner Zimmerman stated that if they don't get the residential coding, he doesn't know what we will do. Mrs. Bristley stated that leads her to believe the county needs the residential coding to try to cover themselves with the commercial/industrial coding.

Mr. Overmyer asked if they have a contract with Safebuild for so many years. Mrs. Bristley was provided a copy of the contract and as it reads, after 3 months they can get out of the contract. Mr. Horn added the reason they hired Safebuild is because they couldn't find anyone to fill the position.

Mrs. Bristley said Commissioners are saying that once you leave the State you can't go back to the State. She has talked to contractor's and they tell her that is not true. The contractors have called the State of Ohio and were told by them they don't know who said that but the county can come back to the State of Ohio at any time. Mr. Willis add that it is their responsibility in the first place.

Mr. Horn has dealt with Columbus for commercial prints and permits before and it is no different. They still have a 24-hour turn around. The prints that he personally took to the Fremont office were mailed to Cleveland. The plans examiner is not "in house". They are sending them off to be examined and they are sent back for approval. No different from Columbus as far as commercial/industrial permits are done.

Mr. Horn stated that if he has someone come to his job and inspect his work, then he wants them to be every bit as educated if not more. Mr. Willis stated they if they are inspecting, he would hope they would be. Mr. Horn said these guys are not. Mr. Horn asked the inspector he dealt with what he did before being an inspector. His former job had nothing to do with construction. His education and degree said he was trained as a building inspector.

The concern with the small group of people they put together is to reach out to everyone. They would like to have the support of the Trustees and be able to say Sandusky Township Trustees are against residential coding. They understand the Fire Department is for it. Contractors don't do anything different when they are being inspected versus not being inspected.

Mrs. Bristley stated that she can't tell you how many citizens that she has talked to that would fall under residential coding and said that if they do that, then I just won't go get the permit. I will just do it under the table. Why make good honest voting citizens liars and cheaters.

Mr. Horn asked the Commissioner's how they would police that. Sit in the Lowe's parking lot and anyone that loads a hot water heater, follow them home and make sure they have a permit? When the commercial/industrial opened up that is what they did. They drove around. Showed up on three of Williams' jobs. Followed Burkett's around stopping at his residential jobs. If they implement a residential permit and coding, they will have to have somebody to run it and it has to be run correctly. Not like what they have going on with commercial/industrial.

Mrs. Bristly believes the townships will bear the brunt of residential because with City of Fremont does not want it. Lindsey does not want it. Burgoon has not signed up yet. It will leave the townships holding the bag. She hopes Trustees will write a strongly worked letter to the Commissioners letting them know how they feel about residential.

Mr. Horn added they already have to get a permit from the township to meet setbacks and such. Residential would require another permit through Sandusky County. The house he is building in Salem

Township, Ottawa County requires permits with the township and county. Between the leech bed, electrical, plumbing and construction permits, the homeowner has \$30,000 in permit fees.

Mr. Gilbert Overmyer stated they will put something together and get it to the Commissioners. They will also get input from Mr. Paul Lotycz.

They greatly appreciate it and are having everyone in their group go to their townships to get everyone on board.

The group has a Facebook page 'Sandusky County Voters Against Residential Permitting'. It has a video on it from the Renters Group meeting showing Commissioner Scott Miller saying it is a dead horse.

Mr. Horn went to school with Commissioner Scott Miller and considers him a friend. He asked him if he could talk to him about it. Mr. Miller came out to one of his job sites and said he was disappointed in Mr. Horn for putting that on Facebook before he spoke to him. He asked him why - so he could talk him out of putting it on Facebook. People need to know what is going on. People need to know their \$10,000 project will now be \$12,000 with residential coding. It might price some people right out of the market with the cost of materials and everything else skyrocketing. Then it goes full circle, people will just start doing it themselves and not get a permit. Mrs. Bristley added the whole fire safety is out the window.

Mr. Horn stated the landlord's biggest gripe is if a hot water heater goes out on their tenant, they have to file for a permit and get it approved. Take the old heater out, put the new one in and then have it inspected. This will take 4-5 days instead of 4-5 hours. That is when Commissioner Zimmerman said that maybe a hot water heater won't be on the list of things you need a permit for. Mr. Horn told Mr. Zimmerman if they are talking safety, a water heater has to be vented, has water pressure, so if they are talking safety, of course a hot water heater will be on the list.

Mrs. Bristley stated that Commissioner Zimmerman has brought up the hot water heater several times and that it has become a 'big joke'. Mr. Horn said they are beating it to death.

Mr. Willis said that is what everybody has been talking about is the hot water heater.

Mr. Horn said this is a good example because it would put a renter out. Instead of 4-5 hours, it will take 4-5 days.

The group thanked Trustees for agreeing to write a letter to the Commissioners.

Land Bank Coordinator Brian Woods attended meeting to discuss a new grant program through the Ohio Department of Development Building Demolition and Site Revitalization Grant Program. The Land Bank will receive \$500,000 to tear down vacant and abandoned structures and clean-up properties in Sandusky County.

Mr. Woods explained the program and how he can obtain properties. He believes the easiest way is to have the fire departments declare a nuisance.

The Land Bank will have to pay all the liens and all the back taxes on the property before it can be torn down. The Land Bank will hold a meeting on January 13, 2022 at the Land Bank office. Mr. Woods is requesting a Resolution from Trustees for the Land Bank to act in their place for the demolition/clean-up.

Trustees had Attorney Jim Barney draft a resolution.

Mr. Mike Willis moved to adopt the following Resolution 2022-1.1: A Resolution to authorize the Board of Trustees of Sandusky Township, Sandusky County, Ohio to enter into an agreement with the Sandusky County Land Bank for removing, repairing or securing defective abandoned deserted, or open

and vacant buildings or other structure within Sandusky Township. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Mike Willis made motion to enter into an agreement with the Sandusky County Land Reutilization Corporation. The Land Bank agrees to act as the agent of the Township for one or more of the purposes described in Ohio Revised Code §5722.01 top 5722.15. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Woods will be meeting with Ms. Katherine Lopez tomorrow to discuss her father selling her house located on St. Thomas Drive to the Land Bank.

Mr. Dean Schneider provided the following report:

- Fire calls for 2021 - 129.the trucks will be ODOT inspected on Friday.
- Continued joint training with Ballville, Clyde and Fremont with more to follow.
- Creating a truck committee to design the layout of a new truck.
- Have not heard anything on the new first responder truck.
- Talked with Attorney Jim Barney about the not-for-profit status and he has started the paperwork. He provided a name of an accountant to establish the 501(C)(3).
- Had to have a homeless person removed from the front of the building after he was asked to leave in the past. Mr. Schneider was afraid that he would find an open door at the fire station. Fremont Municipal Court found him guilty of disorderly criminal trespassing.

Mr. Dean Schneider was at the last Sandusky County Building Code Advisory Meeting. He said as far as he knows every board member has said they are not discussing residential codes. That they have to get the commercial code running smoothly.

Mr. Willis asked Mr. Schneider if he has any input from earlier. He stated no.

Mr. Willis asked Mr. Schneider if they are still pushing for it. He stated no.

Mr. Willis can't believe Commissioner Miller would come to the meeting and say that.

Mr. Schneider stated that what she is referring to is at the last Building Department Advisory Board meeting, he knew what they were there for. When he was coming in to the meeting, there was several people out there complaining about it as a result of what happened at the fair and the all the rumors out there. With Tom Huffman replaying on Facebook - which he regrets and the whole water heater thing.

As far as Mr. Schneider knows, every Board Member has said they are not discussing a residential building code. They have to get the commercial/industrial up and running smoothly before they discuss doing anything with residential codes.

The only reason Mr. Schneider said anything (at the meeting) is because Mr. Dave Wellington was absent at the last Board meeting and asked him what happened at the last meeting. He informed him the last meeting was full of people and don't mention residential codes because you will be recorded and put on Facebook. As soon as he mentioned that, somebody got their phone out and hit record. Then from that time on, the meeting was being recorded. Mr. Schneider brought up residential codes just to stir the pot. The meeting hadn't been brought to order yet, it was just discussion prior to the meeting and he knew what would happen.

Mr. Willis sees both sides of it.

Mr. Schneider is confused by part of her comment tonight is if you come up with residential code, you are going to have people doing things on their own anyway and not getting permits and there goes the fire safety anyways. So, she is saying people are going to do it whether we have codes or not.

Mr. Willis thought Mr. Horn's comment, and for the most part, it is not the guys out there, it is the joe blows.

Mr. Schneider has spoken to legitimate contractors and they say that we do need residential code. Mr. Schneider was not around when Ottawa County started their residential codes and doesn't know if they went through the same thing Sandusky County is going through. Whether they did commercial/industrial at the same time as residential.

Mr. Schneider commented on her saying that Clyde is not for it. The last he heard, Clyde is not for residential and that is why they haven't signed on to commercial/industrial. He doesn't think Clyde understands they can do one without the other. Municipalities have the right to not adopt residential and go with commercial/industrial.

Mr. Willis asked if they hired a company to do it and if the numbers they were talking about are correct.

Mr. Schneider stated they hired Safebuild. He knows their fee is somewhere in the 90's (percent). They also pay the salaries. Mr. Willis will need to talk with Theresa and the County Commissioners to see the monies being collected. It is a percentage of whatever the value of the project is. There have been millions of dollars of projects being done at Heinz.

Mr. Schneider believes Mr. Horn's comment about the county not having enough money to pay for the renovations to the building is incorrect. According to the Commission's and Theresa, they are solvent and the Building Department is making money

Mr. Willis thought the county was going to do it themselves and he remembers them saying that.

Mr. Schneider explained that was the original plan. To hire an individual as Chief. The problem was finding someone qualified to be Chief Building Official. There were two companies that made proposals to contract with the county to put a person in as Chief Building Officer. Mr. Horn's comments about the Inspector has never done this before; he was the Building Official for the City of Vermillion prior to taking this job.

Mr. Willis stated that he has been on jobs and paid for permits. The Inspector shows up and doesn't know construction. So, he understands that frustration 100%.

Mr. Schneider knew going in to it on the Board and sitting with Commissioners that when the proposals were submitted, plans were going to be sent to someone to be approved by a plan's examiner. They were not going to have a plans examiner from the very beginning. They will still have to ship the plans off to someone who knows Building and Fire Code to make sure everything is done. Just the state; it still has to be sent off.

Mr. Chad Bender attended meeting to provide the following update on the road department:

- Asked when the speed bumps at the township hall can be removed for the snow season. Trustees instructed him to wait until it is definitely going to snow.
- When he was hired last year, he asked about getting more vacation time and was told the trustees will re-evaluate his vacation at a later time. Currently, the Personnel Handbook states employees get:

2 weeks of vacation after 1 year

3 weeks of vacation after 10 years

4 weeks of vacation after 20 years.

Mr. Bender would like three weeks of vacation now. Trustees will review.

- Looked at new mowers last week.
- Working on filling pot holes.

Mr. Mike Willis will contact DGL Engineering to discuss planning the new cemetery property purchased near Four Mile House Cemetery.

Mr. Gilbert Overmyer received complaints on couches at the end of the road at the corner of Port Clinton and Cedar Street and one across from the water tower. Mr. Overmyer talked to both residents and they agreed to remove the couches in 2-3 weeks. Mr. Overmyer checked the area and they are still there. He will talk to the residents again.

Mr. Overmyer reports there is nothing happening at the Mitten property. The lean-to is still there and the building is on the alley.

Mr. Willis is okay if the Mittens want to have the alley vacated.

Mr. Overmyer stated the utility company has an easement because of the power lines and the lean-to is located on the township road.

Mr. Overmyer will be attending the Ohio Township Association Convention.

Mr. Gilbert Overmyer moved to adopt the following Resolution: To approve the 2022 Annual Appropriations. Mr. Mike Willis seconded Resolution. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Ms. Cyndi Zienta provided Trustees with 2021 Notes to the Financials.

Per Ohio Revised Code 505.04, The Board of Trustees shall make an inventory on the second Monday of January each year. Ms. Zienta provided a copy of the current inventory to Trustees. Ms. Zienta requested Trustees take an inventory and return information to her.

Ms. Zienta provided information to Mr. Lotycz regarding American Rescue Plan Act NEU and Non-UJLGs agreements and supporting documents user guide.

Ms. Zienta presented total costs of \$376.50 for the removal of junk vehicles at the Robert Roemelen property at 905 Brush Street.

Mr. Mike Willis made motion to place \$376.50 on the tax duplicate of Robert Roemelen, 905 Brush Street, Parcel Number 13-33-46-0006-00. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Ms. Zienta provided Trustees and Mr. Dean Schneider a copy of the Township's federal tax status as provided by the Internal Revenue Service.

Ms. Zienta asked about the status of the animal (duck/goose) complaint on Greg Urban, 1914 Riverbend Parkway. Trustees have not heard any more complaints and believe it has been settled. Ms. Zienta will file the paperwork.

Ms. Zienta provided the accessory building violation information on John Kinkaid, 209 CR 73 to Trustees. Mr. Jim Barney does not want to pursue this and recommends Trustees have the County Prosecutor handle the violation. Ms. Zienta requested Trustees forward the information to the County Prosecutor.

Ms. Zienta updated Trustees and Zoning Board member Chad Bender of the lack of zoning board minutes being submitted. The current zoning board secretary was appointed as secretary in September 2018. Those meeting minutes were provided. October, November and December 2018 were not submitted. In 2019, out of 10 board meetings, only minutes of 7 were approved and turned in. Three meetings were not documented. In 2020, out of 9 board meetings, only 7 were approved and turned in. Two meetings were not documented. In 2021, out of 10 board meetings, only 5 were approved and turned in. Five meetings were not documented. Per the Zoning Resolution, the Commission shall keep minutes of its proceedings and file in the office of the Board of Township Trustees. Ms. Zienta provided documented to Trustees and Mr. Bender. Mr. Chad Bender will take the information to the Zoning Board meeting next week and discuss. Mr. Willis asked that they do better.

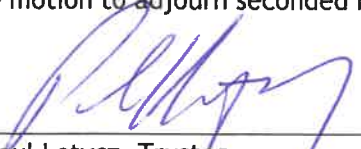
Ms. Zienta provided a Receipt/Expenditure Breakdown of the Four Mile House Cemetery since the township took it over in 2008.
 Total receipts between 2008 and 2021 - \$120,815.60
 Total expenditures between 2009 and 2021 - \$317,049.58.
 Ms. Zienta noted the above figures do not include any labor costs from the Road Department for mowing, digging graves and maintaining the Cemetery.

With 2021 ending, Ms. Zienta provided a copy of the Fund Status as of 1-2-2022 and explained Unrestricted and Restricted Funds.

Fund #	Fund Name	% of Total Pooled	Fund Balance	Unrestricted/Restricted Status
1000	General	16.711	560,491.77	Unrestricted fund
2011	Motor Vehicle License Tax	5.950	199,552.47	Restricted Fund - can only be spent on roads
2021	Gasoline Tax	25.184	844,671.49	Restricted Fund - can only be spent on roads
2031	Road and Bridge	29.294	982,482.94	Restricted Fund - can only be spent on roads
2041	Cemetery	0.715	23,990.37	Restricted Fund - can only be spent on cemetery
2111	Fire District	5.176	173,609.57	Restricted Fund - can only be spent on fire district
2272	Coronavirus Relief Fund	5.525	185,304.63	Restricted Fund - can only be spent per ARPA Guidelines
2281	Emergency Medical Service	5.605	187,986.52	Restricted Fund - can only be spent on EMS
4901	Misc. Capital Projects	5.840	195,885.93	Restricted Fund - can only be spent on capital projects

Mr. Willis requested the minutes be emailed to his personal account instead of his township account.

At 8:01 p.m. with there being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Overmyer.



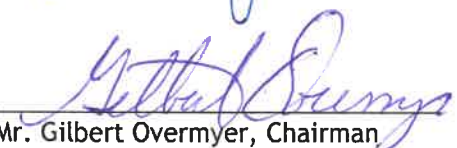
Mr. Paul Lotycz, Trustee



Ms. Cynthia Zienta, Fiscal Officer



Mr. Mike Willis, Trustee



Mr. Gilbert Overmyer, Chairman