

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of December 15, 2020

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Gilbert Overmyer

Mr. Paul Lotycz made motion to accept the minutes. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - absent, Mr. Lotycz - yes.

Mr. Gilbert Overmyer made motion to accept and pay the bills. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - absent, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	12-2-2020 through 12-15-2020	Year to Date
Revenue	7,332.64	1,038,758.50
Expenditures	82,733.41	830,384.82

Mr. Gilbert Overmyer reviewed and approved the Credit Card Account Transaction Detail.

Mr. Brent Saionz provided the following report:

- Received 110 ton of salt
- The North River Road excavation is done
- Started crack sealing yesterday

Fire Chief Dean Schneider provided the following report:

- November 2020 fire calls - 9
- November 2020 squad calls - 20 (9 were no transport)
- Six air bottles were sent to be recertified. Four passed and two failed. Cost to replace is \$1,000 versus recertification cost of \$350.00.
- Will send the rest of the air bottles for recertification
- Unit 8 is having issues with the pump engaging. Will work with Sutphen to repair
- Unit 2 is having issues with the headlights going out. Working with Sutphen to repair
- Due to COVID-19 - cancelled all meetings and department trainings
- Will allow small groups of 6-7 to train as long as they wear masks and social distance

Trustees and Mr. Schneider discussed the sign repair. It was questioned why the cost to repair was over \$11,000. Mr. Schneider explained the entire side of the sign needs to be replaced. As in any electronic device, it is already outdated and parts are not available to repair a portion of it, therefore the entire side needs replaced.

Discussed the house on Everett Road that burned and what can be done with it since there was no insurance. Ms. Cyndi Zienta explained the property is currently in foreclosure. Any expenses the township incurs on tearing down the property will not be reimbursed.

The township would also have to perform a title search to do anything to the property. Ms. Zienta will obtain further information.

Trustees reviewed the 2021 Certified Ambulance Rates. Mr. Gilbert Overmyer made motion to approve a Medicare Increase of 0.3% for 2021. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Lotycz - yes, Mr. Willis - absent.

Ms. Zienta received an invoice from Promedica for Garrett Schneider (lift/weight requirements per job description, prostate screening and executive physical). Service date was 10/28/2019. The township had previously paid an invoice in 2019 for Garrett Schneider with a service date of 10-28-2019 for \$846.00 for testing and immunizations. Mr. Dean Schneider will discuss with Promedica.

Trustees received information on the Election of OTARMA Board Members. Trustees completed ballot.

Mr. Paul Lotycz made motion to re-appoint the following Board Members beginning January 1, 2021:

- Tommy Wiggins to Zoning Board of Appeals with a term ending 12-31-2025
- Chris Smith to Zoning Board with a term ending 12-31-2025

Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Lotycz - yes, Mr. Willis - absent.

Mr. Paul Lotycz made motion to re-appoint Ryan Rusch to the Sewer Board with a term beginning 1-1-2021 and ending 12-31-2023. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Lotycz - yes, Mr. Willis - absent.

Mr. Paul Lotycz made motion to approve the Renewal Application For Electric Governmental Aggregators. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Lotycz - yes, Mr. Willis - absent.

Mr. Paul Lotycz made motion to designate Croghan Colonial Bank to serve as the public depository during the period from 03-01-2021 to 02-28-2026 inclusive. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Lotycz - yes, Mr. Willis - absent.

Ms. Cyndi Zienta discussed the outstanding check issues. She contacted volunteers and found their address had changed and they did not receive the checks. Ms. Zienta asked Mr. Dean Schneider to inform the department members that all address changes have to be submitted to her. The 1099's will be sent out at the first of the year and she needs correct addresses.

Ms. Zienta provided Employee Review forms to Trustees.

Ms. Zienta provided an inventory listing to Trustees. Per ORC 505.04, Trustees shall make an inventory on the second Monday of January of each year.

ODOT contacted Ms. Zienta asking for the township to submit paperwork notifying the Township Sign Grant Installation is complete. Mr. Paul Lotycz completed paperwork.

Mr. Paul Lotycz made motion to approve the Vacant Land Purchase Agreement between the township and Patricia Bordner. Purchase price is \$25,000. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Lotycz - yes, Mr. Willis - absent.

At 7:01 p.m. with there being no further Business to come before the Board of Trustees, Mr. Lotycz made motion to adjourn seconded by Mr. Overmyer.

Mr. Paul Lotycz, Trustee



Mr. Mike Willis, Trustee



Ms. Cynthia Zienta, Fiscal Officer



Mr. Gilbert Overmyer, Chairman