

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of October 6, 2020

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Mr. Mike Willis made motion to accept the minutes. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Gilbert Overmyer made motion to accept and pay the bills. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

Trustees reviewed Management Reports.

	9-16-2020 through 10-6-2020	Year to Date
Revenue	45,837.23	953,342.15
Expenditures	68,957.17	651,008.35

Mrs. Julie Hasselbach, Sprouse Insurance, attended meeting to discuss the upcoming Medical Mutual renewal on November 1, 2020. Mrs. Hasselbach reviewed the options available to the township with the Trustees.

After reviewing, Mr. Paul Lotycz made motion to continue with the current policy for 2021. Mr. Mike Willis seconded motion. Vote as follows: Mr. Willis - yes, Mr. Overmyer - yes, Mr. Lotycz - yes.

Mr. Rick Longnecker, 2646 Port Clinton Road, attended meeting. Mr. Longnecker has a complaint on the following three properties along Port Clinton Road near his property: 2650 Port Clinton Road, 2820 Port Clinton Road and 2512 Port Clinton Road. Mr. Longnecker and his neighbors maintain their properties and take pride in them. These three properties are unkempt with high grass. The property at 2650 Port Clinton Road is filled with garbage.

Ms. Cyndi Zienta provided the following information on the properties:

- 2512 Port Clinton Road - Property is in foreclosure and will be up for Sheriff's Sale soon.
- 2820 Port Clinton Road - property owner is current with property taxes. Trustees sent a high grass letter and the lot was mowed.
- 2650 Port Clinton Road - property owner has passed away. Trustees sent a high grass letter and are in the process of requesting the County Treasurer foreclose on property due to delinquent taxes. Ms. Zienta requested Mr. Longnecker provide a letter of support to the Board for the foreclosure

Mr. Mike Willis will have the maintenance crew mow the grass at 2650 Port Clinton Road.

Mr. Jim Ellis attended meeting to provide the following update on Four Mile House Cemetery:

- Shipment of foundations was received
- Having problems with grass growing because of the clay
- Will put in foundation for Wetzel soon
- Received wrong size foundation - working on having it corrected
- Reviewed plot sale rates with other cemeteries and all are in line

Mr. Ellis then discussed the job requirement of setting foundations. The foundations are extremely heavy and he has had the help of his son to install (and paid him out of his pocket). His son is no longer available to help. Along with this problem, Mr. Ellis does not have any equipment.

After discussing, the township maintenance department will begin helping set foundations with the Cemetery Sexton.

Road Superintendent will start digging the graves.

Mr. Don Bixler provided the following report for September 2020:

- Received 19 phone calls
- Mailed 4 applications
- Approved 3 applications
- Denied 2 applications
- Mailed 3 violations (Briggs - fence, Pend - deck, Stewart
- Mailed 2 variance applications
- Received 1 variance application
- Attended Zoning Board meeting

Mr. Bixler will be contacting Mr. Arley Stewart regarding violations at his property.

Mr. Bixler spoke with Ms. Norma Pence's attorney Jamie Beres regarding the process for addressing violations on her property located on Shannon Road. The property is leased with the buildings being owned by the lessor. Attorney Beres would like Mr. Bixler to file violation with the lessor's and not Ms. Pence. Trustees and Mr. Bixler all agree that it is not the Zoning Inspector's job to determine the building owner and all violations will be directed to Ms. Pence.

Mr. Brent Saionz provided the following update:

- Seal Master will seal the asphalt next Tuesday
- Mr. Preston-Colvin is on sick leave for a few days
- Road mowing has been completed
- Dead tree on Lake Street will need to be removed

Trustees and Mr. Saionz discussed the Zimmerman tile. Mr. Saionz found a high point in the tile. After much discussion, Mr. Saionz will shoot the grade and determine how to repair.

Mr. Paul Lotycz reports Ms. Linda Gregorski's driveway was patched. No one has contacted Mr. Lotycz regarding this.

Mr. Lotycz tilled up the property next door and seed was planted. Mr. Lotycz thanked Mr. Saionz for the use of his seeder and straw blower.

Mr. Saionz reports construction waste was dumped along Sullivan Road. One bag had an address of Colony Court. Mr. Saionz made a report to the Sandusky County Sheriff.

Mr. Lotycz informed Mr. Saionz the fairgrounds requested not work to be done on the tile until after October 18, 2020.

Mr. Mike Willis made motion to keep the township hall closed to the public for the remainder of 2020. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Trustees have not heard anything from Mr. Dean Silva regarding the property survey. Trustees will give Mr. Silva until October 16th to complete the survey or lodge a complaint with the State. Ms. Zienta will check with Taxmap for any updates.

The new sign out front was hit and damaged by an AEP truck. Trustees received an estimate for repair from Teague Technology for \$11,520.00. No accident report was filed. Ms. Zienta will get with Mr. Chris Michael on obtaining an accident report from the Sheriff's office and then file with the insurance company.

Ms. Zienta provided zoning resolution changes/updates to all members and trustees. The zoning resolution was updated on the township website.

Ms. Zienta explained the Sewer Board Phase 1a OWDA loan interest rate was reduced from 6.41% to 4%. Any property owner that placed the assessment on their property taxes will receive a reduction on the assessment. This means the next two years of assessments will be lower and the last four years will be removed.

Mr. Gilbert Overmyer made motion to approve a supplemental appropriation increasing 2031-760-740-000 by \$132,000 for the tractor purchase. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.

Mr. Gilbert Overmyer made motion to approve a supplemental appropriation increasing 1000-110-221-000 by \$15,000 for insurance increase from adding C. Michaels wife. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.

At 7:45 p.m. with there being no further Business to come before the Board of Trustees, Mr. Overmyer made motion to adjourn seconded by Mr. Lotycz.


Mr. Paul Lotycz, Trustee



Mr. Mike Willis, Trustee



Ms. Cynthia Zienta, Fiscal Officer



Mr. Gilbert Overmyer, Chairman